

ΠΑΝΕΠΙΣΤΗΜΙΟ ΔΥΤΙΚΗΣ ΜΑΚΕΔΟΝΙΑΣ	
Δ/ΝΣΗ ΔΙΟΙΚ. & ΟΙΚ. ΔΙΑΧΕΙΡΙΣΗΣ	
ΤΜΗΜΑ ΔΙΟΙΚΗΣΗΣ & ΠΡΟΣΩΠΙΚΟΥ	
ΑΡ. ΠΡΩΤ.	3945
ΗΜΕΡΩΝΙΑ	10.02.2016



ΕΛΛΗΝΙΚΗ ΔΗΜΟΚΡΑΤΙΑ  
ΥΠΟΥΡΓΕΙΟ ΠΑΙΔΕΙΑΣ, ΕΡΕΥΝΑΣ  
ΚΑΙ ΘΡΗΣΚΕΥΜΑΤΩΝ

ΓΕΝΙΚΗ ΔΙΕΥΘΥΝΣΗ ΑΝΩΤΑΤΗΣ ΕΚΠΑΙΔΕΥΣΗΣ  
ΔΙΕΥΘΥΝΣΗ ΟΡΓΑΝΩΤΙΚΗΣ & ΑΚΑΔΗΜΑΪΚΗΣ  
ΑΝΑΠΤΥΞΗΣ  
ΤΜΗΜΑ Δ' – ΦΟΙΤΗΤΙΚΩΝ ΘΕΜΑΤΩΝ &  
ΥΠΟΤΡΟΦΙΩΝ

Ταχ. Δ/ση : Ανδρέα Παπανδρέου 37  
Τ.Κ. – Πόλη : 15180 – Μαρούσι  
Ιστοσελίδα : <http://www.minedu.gov.gr>  
e-mail : [foitmer.yr@minedu.gov.gr](mailto:foitmer.yr@minedu.gov.gr)  
Πληρ. : Δήμητρα Τράγου  
Τηλέφωνο : 210-3443469  
FAX : 210-3442365

ΠΑΝΕΠΙΣΤΗΜΙΟ ΔΥΤΙΚΗΣ ΜΑΚΕΔΟΝΙΑΣ  
Δ/ΝΣΗ ΔΙΟΙΚ. & ΟΙΚ. ΔΙΑΧΕΙΡΙΣΗΣ  
ΥΠΗΡΕΣΙΑΣ ΣΗΜΕΙΩΜΑ  
(Διεύθυνση)

1 Για ενέργεια: *Α. Β. Β.*  
2 Για ενημέρωση: *Α. Β. Β.*  
3 Υπόψη: *Α. Β. Β.*  
ΚΟΖΑΝΗ 10-2-2016

Μαρούσι, 09-02-2016  
Αρ. Πρωτοκόλλου:  
21633/Ζ1

**ΠΡΟΣ:**  
Προς όλα τα Α.Ε.Ι. (με FAX)

**ΚΟΙΝ.:**  
1. Ίδρυμα Κρατικών Υποτροφιών (με FAX)  
FAX: 210-33.12.759  
2. Διεύθυνση Νέας Γενιάς - Τμήμα Β'

**ΘΕΜΑ :** «Πρόγραμμα Υποτροφιών σε τρεις (3) Έλληνες φοιτητές για σπουδές στην Ινδονησία για το έτος 2016-2017».

Σας διαβιβάζουμε το Α.Π.Φ. 4936.53/2 ΑΠ 645/08-01-2016 έγγραφο του Υπουργείου Εξωτερικών – Ε1 Διεύθυνση Μορφωτικών και Πολιτιστικών Υποθέσεων, με το οποίο διαβιβάσθηκε στην υπηρεσία μας το αντίγραφο της με αριθ. Νο 01/ΡΕΝ/1/2015/4.1.2016 Ρηματικής Διακοίνωσης της Πρεσβείας της Ινδονησίας στην Ελλάδα, που αφορά σε πρόγραμμα χορήγησης υποτροφιών σε τρεις (3) Έλληνες φοιτητές για σπουδές στην Ινδονησία για το έτος 2016-2017.

Η προθεσμία υποβολής των αιτήσεων στην Πρεσβεία της Ινδονησίας στην Ελλάδα λήγει την 12-02-2016 και στο επισυναπτόμενο υλικό παρέχονται πληροφορίες για την οικονομική υποστήριξη των σπουδαστών καθώς και για τον τρόπο επικοινωνίας των ενδιαφερομένων με το εν λόγω πρόγραμμα (e-mail: [darmasiswa\\_kln@yahoo.com](mailto:darmasiswa_kln@yahoo.com), ιστοσελίδα: [www.darmasiswa.kemdikbud.go.id](http://www.darmasiswa.kemdikbud.go.id)).

Ο ΠΡΟΪΣΤΑΜΕΝΟΣ ΤΗΣ ΔΙΕΥΘΥΝΣΗΣ

ΓΕΩΡΓΙΟΣ ΜΑΛΛΙΟΣ

**Συνημμένα:** 26 σελίδες

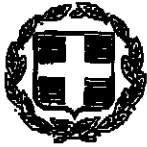
**Εσωτερική Διανομή:**

1. Διεύθυνση Ευρωπαϊκών και Διεθνών Σχέσεων  
- Τμήμα Διεθνών Σχέσεων
2. Τμήμα Ενημέρωσης του Πολίτη
3. Δ/ση Οργανωτικής και Ακαδημαϊκής Διαχείρισης - Τμήμα Δ



ΠΙΣΤΟ ΑΝΤΙΓΡΑΦΟ  
από τη Διεύθυνση Ηλεκτρονικών - Δικτυακών  
Υποθεμάτων  
Τμήμα Πρωτοκόλλου, Αρχείων και Διεύθυνσης

ΜΑΡΟΥΣΙ 09/02/2016



ΕΛΛΗΝΙΚΗ ΔΗΜΟΚΡΑΤΙΑ  
ΥΠΟΥΡΓΕΙΟ ΕΞΩΤΕΡΙΚΩΝ  
Ε1 Διεύθυνση Μορφωτικών  
& Πολιτιστικών Υποθέσεων

**ΕΠΕΙΓΟΝ**

Αθήνα , 8 Ιανουαρίου 2016  
Α.Π.Φ. 4936.53/2 ΑΠ 645

**ΠΡΟΣ:** Υπουργείο Παιδείας, Έρευνας  
και Θρησκευμάτων  
- Δ/ση Φοιτητικών Θεμάτων  
και υποτροφιών Τμήμα Δ'  
Υπόψιν κας Σαρδελλή  
ΦΑΞ 210 3442365 (με φάκελλο)

**ΚΟΙΝ:** Πρεσβεία Τζακάρτας (χ.σ.)  
Ε.Δ. Α11` Δ/ση(χ.σ.)

**ΘΕΜΑ:** Υποτροφίες σε Έλληνες πολίτες της Κυβέρνησης της  
Ινδονησίας 2016-2017

Σας αποστέλλουμε συνημμένως, αντίγραφο της υπ' αριθ. Νο  
01/PEN/1/2015/4.1.2016 Ρηματικής Διακοίνωσης της εδώ Πρεσβείας της  
Ινδονησίας , με επισυναπτόμενο ενημερωτικό έντυπο αναφορικά με τη  
διαδικασία χορήγησης υποτροφιών και παρακαλούμε για τις ενέργειές  
σας.

Ο Διευθυντής κ.α.α

Αδάμ Αδαμίδης  
Σύμβουλος Πρεσβείας Α''

Συν. ( 25 )σελ.

ΜΑ/



Embassy of the  
Republic of Indonesia  
**ATHENS**

FM:	
Πατ. Εισαγγ.	5/2/16
Πιστοδος	:
Φάκελλος	:
XP	ΑΑΚΦ
AP	4936-53/2

No. 01/PEN/I/2015

The Embassy of the Republic of Indonesia presents its compliments to the Ministry of Foreign Affairs of the Hellenic Republic, E1 Directorate for Educational and Cultural Affairs, and has the honor to inform the latter that, for the year 2016, the Government of the Republic of Indonesia, will grant the Darmasiswa Scholarship Program to 3 (three) Greek students.

The Embassy has further the honour to enclose the particulars and the inscription form of the Darmasiswa Scholarship Program for the year 2016. The applications should be submitted to the Embassy before February 12<sup>th</sup> 2016, and the candidates should fulfil the requirements before applying for the program. The program will take place at higher education institutions in Indonesia from September 2016 until August 2017.

In this regard, the Embassy is requesting the Ministry's kind assistance in conveying the abovementioned scholarship to the relevant authorities.

The Embassy of the Republic of Indonesia avails itself of this opportunity to renew to the Ministry of Foreign Affairs of the Hellenic Republic, E1 Directorate for Educational and Cultural Affairs, the assurance of its highest consideration.

Athens, 4<sup>th</sup> January 2016



E1 Directorate for Educational and Cultural Affairs  
Ministry of Foreign Affairs  
of the Hellenic Republic  
Athens

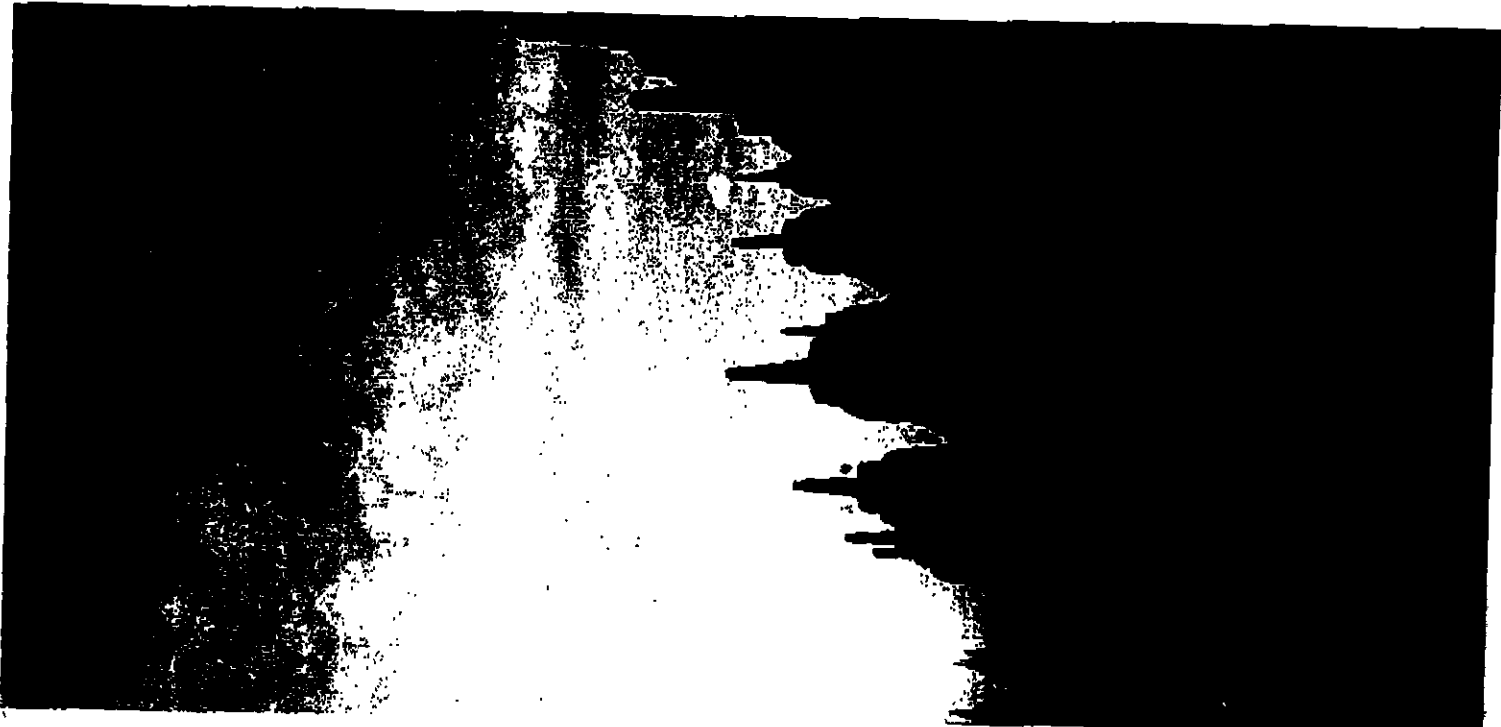
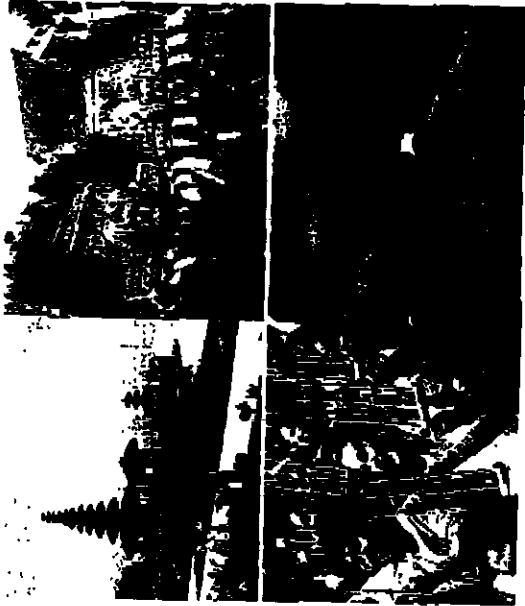


# Darmasiswa RI

Indonesian Scholarship Program



*...Beautiful in its diversity...*



Bureau of Planning and International Cooperation  
Ministry of Education and Culture  
The Republic of Indonesia

C Building, 6-7 Floor  
Jalan Jenderal Sudirman, Senayan, Jakarta

Tel1: (+62-21) 5711-144 ext. 2610  
Tel2/Fax: (+62-21) 5724-707

[darmasiswa\\_kln@yahoo.com](mailto:darmasiswa_kln@yahoo.com)  
[www.darmasiswa.kemdikbud.go.id](http://www.darmasiswa.kemdikbud.go.id)

Bureau of Planning and International Cooperation  
Ministry of Education and Culture  
2015



### I. Introduction of Darmasiswa Scholarship

**D**ARMASISWA is a one year non degree scholarship program offered to all foreign students from countries which have diplomatic relationship with Indonesia to study Indonesian language, arts, music and crafts. Participants may choose one of 54 different universities located in myriad cities in Indonesia. This program is organized by the Ministry of Education and Culture (MoEC) in cooperation with the Ministry of Foreign Affairs (MofA).

The DARMASISWA program was started in 1974 as part of ASEAN (Association of South East Asian Nations) initiative, admitting only students from ASEAN. However, in 1976 this program was extended to include students from other countries such as Australia, Canada, France, Germany, Hungary, Japan, Mexico, the Netherlands, Norway, Poland, Sweden, and USA. In the 90's, this program was extended further to include all countries which have diplomatic relationship with Indonesia. To date, there are 115 number of countries participated in this program.

The main purpose of the DARMASISWA program is to promote and increase the interest in the language and culture of Indonesia among the youth of other countries. It has also been designed to provide stronger cultural links and understanding among participating countries. This program is also developed to support World Class University (WCU) and Intercollegiate cooperation.

### II. Schedule of Program

1. Registration and Selection at Indonesian Embassy/Consulate (28 December 2015 - 22 February 2016)
  2. Announcement (30 May 2016)
  3. Confirmation (30 May - 17 June 2016)
  4. Pre-departure briefing at Indonesian Embassy/Consulate (July 2016)
  5. Orientation (End of August 2016)
  6. Commencement of Program (Sept 2016 - August 2017)
- \*) University of Indonesia (11 August 2016)

### III. Coverage of Scholarship

Monthly allowance will be received by student is Rp. 2.000.000,00 (two million rupiah).

- a. Living Cost : Rp. 1.200.000,-
- b. Book Allowances : Rp. 200.000,-
- c. Local Transport : Rp. 200.000,-
- d. Medical/Health Care : Rp. 200.000,-
- e. Pocket Money : Rp. 200.000,-

*The student is advised to bring enough money in US dollar for unexpected additional expenses in Indonesia.*

### IV. Qualification of Applicants

Each student has to fulfill these requirements as the following:

- a. Student
- b. Completed secondary education or its equivalent
- c. Not older than 30 years of age
- d. Unmarried
- e. In good health as proved by Medical Certificate
- f. Able to communicate in English or Bahasa Indonesia is required
- g. Have basic knowledge of the field you're applying for is an advantage



### V. Procedures

The applicant should register through the following procedures:

Prospective students are required to register at the Embassy / Consulate General in the country of origin of students, and for students who are not in the student's home country is not allowed to be registered through the Indonesian Embassy/Consulate General in the participating countries (non-citizenship).

### VI. Application Requirements

Student must submit a complete application package that includes all the following items:

- a. Completed admission/application form
- b. Recommendation letter from Higher Education Institution
- c. Recommendation letter from Indonesian Embassy or Consulate General
- d. Copy of academic transcript & certificate
- e. Copy of language certificate (TOEFL/TOEIC/IELTS)
- f. Copy of health certificate
- g. Copy passport valid at least 18 months from time of arrival in Indonesia.
- h. Curriculum vitae/resume
- i. Passport size colour photograph (5 pieces)

*Note: All documents must be translated in English*

### VII. International Airfare Ticket

The Ministry of Education and Culture does not provide the return international airfare to Indonesia.

### VIII. Health Insurance

The Ministry of Education and Culture (MoEC) will not provide health insurance; therefore the students are expected to have the international insurance.





LIST OF HIGHER EDUCATION INSTITUTIONS  
ORGANIZING OF DARMASISWA SCHOLARSHIP PROGRAM

NO	NAME OF HIGHER EDUCATION	ADDRESS	MAJOR	PROGRAM	
1	Medan State University (UNMED)	Jl. Willem Iskandar Pasar V, Medan, 20221	Telp : (+62-61) 6613365 Faks : (+62-61) 6613319 Web : www.unimed.ac.id Email : pr4_unimed@yahoo.co.id	Bahasa Indonesia	1 (one) Year
2	Andalas Univeristy (UNAND), Padang	Jl. Limau Manis, Kec. Pauh, Padang, Sumatera Barat, 25163	Telp : (+62-751)-71181, 71389, 777290 Faks : (+62-751)-71085, 777290 Web : www.unand.ac.id Email : kui@unand.ac.id / kerjasama.unand@gmail.com	Bahasa Indonesia	1 (one) Year
3	Indonesia Art Institute of Padang Panjang	Jl. Bahder Johan, Padangpanjang, Sumatera Barat	Telp : (+62-752) 82077 Faks : (+62-752) 82803 Web : io.isi-padangpanjang.ac.id Email : io-isipp@gmail.com	Arts (Martial Art, Batik Art, Dance, Handicraft, Traditional Music) and Bahasa Indonesia	1 (one) Year
4	Sriwijaya Univcrsity, (UNSR) Palembang	Jl. Raya Prabumulih, Indralaya Ogan Ilir, Palembang	Telp : (+62-711) 580058 Faks : (+62-711) 580058 Web : www.fkip.unsri.ac.id Email : oia@unsri.ac.id	Bahasa Indonesia	1 (one) Year
5	University of Bina Darma, Palembang	Jl. Jenderal Ahmad Yani No.3, Plaju, Palembang, 30264	Telp : (+62-711) 515679 Faks : (+62-711) 518000 Web : binadarma.ac.id Email : bldar@binadarma.ac.id	Bahasa Indonesia	1 (one) Year
6	Lampung University (UNILA)	Jl. Prof. Sumantri Brojonegoro No. 1 Bandar Lampung, 35145	Telp : (+62-721) 701609 Faks : (+62-721) 702767 Web : http://io.unila.ac.id Email : kerjasama.unila@yahoo.com / dri.unila@yahoo.co.id	Bahasa Indonesia	1 (one) Year

7	Univeristy of Indonesia (UI), Jakarta	Gedung X It 1, LBI FIB UI, Fakultas Ilmu Pengetahuan Budaya, Kampus Universitas Indonesia, Depok 16424 Indonesia	Telp : (+62-21) 7864075 Faks : (+62-21) 78849085 Web : www.lbfib.ui.ac.id Email : bipa@ui.ac.id / bipaul.reg@gmail.com	Bahasa Indonesia	1 (one) Year
8	Jakarta State University (UNJ)	Jl. Rawamangun Muka, 13220, Jakarta	Telp : (+62-21) 4895124 Faks : (+62-21) 4896977 Web : www.unj.ac.id Email : dekan-fbs@unj.ac.id	Bahasa Indonesia	1 (one) Year
9	Nasional University (UNAS), Jakarta	Jl. Sawo Manila No.6, Pejaten, Pasar Minggu, Jakarta, 12520	Telp : (+62-21) 7806700 Ext. 168 Faks : (+62-21) 7802718 or (+62-21) 7802719 Web : http://www.unas.ac.id Email : iwan_siswadijaya@yahoo.com	Bahasa Indonesia	1 (one) Year
10	LIA Institute of Foreign Language (STBA LIA)	Jl. Pengadengan Timur Raya No.3, Pacoran, Jakarta Selatan, 12270	Telp : (+62-21) 79181051 Faks : (+62-21) 79181057 Web : www.stbalia.ac.id Email : lao@stbalia.ac.id / ppb@stba.ac.id	Bahasa Indonesia	1 (one) Year
11	University of Atmajaya Jakarta (UNIKA Atmajaya Jakarta)	Jl. Jenderal Sudirman No.51, Jakarta Selatan, 12930	Telp : (+62-21) 57950476 or (+62-21) 5703306 ext.637 Faks : (+62-21) 5748811 Web : www.atmajaya.ac.id / www.kul.atmajaya.ac.id Email : international@atmajaya.ac.id	Bahasa Indonesia	1 (one) Year
12	Sahid Institute of Tourism (STP Sahid Jakarta)	Jl. Kemiri no 22, Pondok Cabe, Pamulang, Jakarta	Telp : (+62-21) 7402329 or (+62-21) 7441083 Faks : (+62-21) 7428152 Web : stpsahid.ac.id Email : iao.stpsahid@gmail.com	Indonesian Tourism and Culinary	1 (one) Year
13	Jakarta State Polytechnic (PNJ)	Jl.Prof. Dr. G.A. Siwabessy, Kampus UI, Depok	Telp : (+62-21) 7270035 or (+62-21) 7270036 Faks : (+62-21) 7270035 Web : www.pnj.ac.id Email : international.office@pnj.ac.id	Bahasa Indonesia	1 (one) Year
14	State Islamic University (UIN) of Syarif Hidayatullah, Jakarta	Kampus 2 Jl. Kertamukti No.5 Pisangan Barat, Ciputat, Cirendeui 15419	Telp : (+62-21) 7401472 Faks : (+62-21) 74706084 Web : http://graduate.uinjkt.ac.id Email : spsuinjkt@gmail.com	Islamic Studies and Bahasa Indonesia	1 (one) Year

15	Padjajaran University (UNPAD) Bandung	Jl. Dipati Ukur No.35 Bandung, Jawa Barat	Telp : (+62-22) 84288846 Faks : (+62-22) 84288894 Web : www.unpad.ac.id Email : international@unpad.ac.id	Bahasa Indonesia	1 (one) Year
16	Education University of Indonesia (UPI) Bandung	Jl. Dr. Setiabudhi No.229, Bandung, Jawa Barat 40154	Telp : (+62-22) 2013313 Faks : (+62-22) 2013313 Web : www.upi.edu / www.oier.upi.edu Email : oier@upi.edu	Bahasa Indonesia	1 (one) Year
17	Indonesian Art and Culture Institute of Bandung (ISBI Bandung)	Jl. Bush batu No 212, Bandung Jawa Barat	Telp : (+62-22) 7314982 or (+62-22) 7315435 Faks : (+62-22) 7303021 Web : www.stsl-bdg.ac.id Email : lipsarip_stslbdg@yahoo.com	Arts (Traditional Dance and Karawitan)	1 (one) Year
18	University of Pasundan (UNPAS) Bandung	Jl. Setiabudi 193, Bandung	Telp : (+62-22) 2021440 Faks : (+62-22) 2009267 Web : www.unpas.ac.id Email : rektorat@unpas.ac.id / yusep_ikrawan@yahoo.com	Bahasa Indonesia	1 (one) Year
19	University of Indonesian Computer (UNIKOM) Bandung	Jl. Dipati Ukur No.112-114 Bandung, Jawa Barat	Telp : (+62-22) 2504119 or 2506634 Faks : (+62-22) 2533754 Web : www.unikom.ac.id Email : olaunikom@gmail.com	Visual Communication Design	1 (one) Year
20	Universitas Telkom (Telkom University) Bandung	Jl. Telekomunikasi, Terusan Buah Batu, Bandung	Telp : (+62-22) 7564108 Faks : (+62-22) 7565930 Web : www.telkomuniversity.ac.id Email : info@telkomuniversity.ac.id	Arts (Textile Mode)	1 (one) Year
21	Institute of Technology Bandung (ITB)	Jl. Ganesha 17, Bandung, 40132	Telp : (+62-22) 2504282 Faks : (+62-22) 2504282 Web : International.itb.ac.id Email : lro@itb.ac.id	Bahasa Indonesia (for 1 semester); Fine Arts and Design; Architecture	1 (one) Year
22	College of Computer and Informatics Management (STMIK IKMI Cirebon)	Jl. Perjuangan No. 10B, Majasem, Cirebon, Jawa Barat 45152	Telp : (+62-231) 490480 Faks : (+62-231) 490481 Web : www.ikmi.ac.id Email : stmik_ikmi@yahoo.com	Information Technology	1 (one) Year

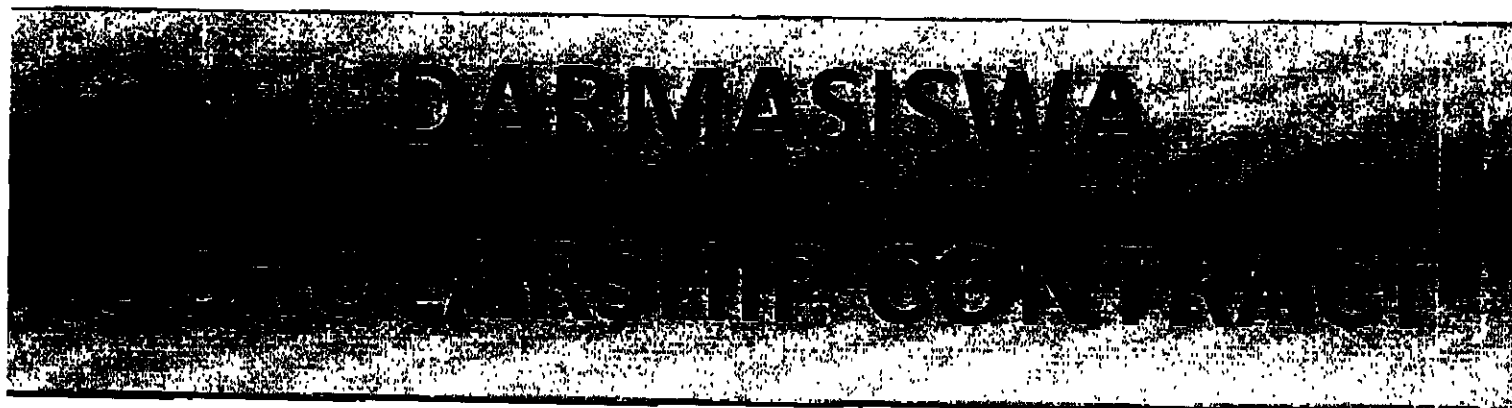


23	Diponegoro University (UNDIP) Semarang	Jl. Prof. Soedarto, SH Tembalang, Semarang 50275	Telp : (+62-24) 7465402 Faks : (+62-24) 7465402 Web : io.undip.ac.id Email : io@undip.ac.id	Bahasa Indonesia	1 (one) Year
24	State University of Semarang (UNNES)	Kampus Sekaran Gunungpati Semarang, 50229	Telp : (+62-24) 8508004, 8508029, 8508081 Faks : (+62-24) 8508004, 8508082 Web : www.unnes.ac.id Email : io@mail.unnes.ac.id	Bahasa Indonesia and Batik Arts	1 (one) Year
25	Soegijapranata Catholic University of Semarang (UNIKA Soegijapranata, Semarang)	Jl. Pawiyatan Luhur IV/1 Bendan Dluwur, Semarang, 50234	Telp : (+62-24) 8441555 (Hunting) Faks : (+62-24) 8445265 Web : www.unika.ac.id Email : unika@unika.ac.id	Indonesian Traditional Herbal Medicine	1 (one) Year
26	Indonesia Art Institute of Yogyakarta (ISI Yogyakarta)	Jl. Parangtritis Km. 6,5 D.I Yogyakarta	Telp : (+62-274) 371233 Faks : (+62-274) 371233 Web : www.isi.ac.id Email : arts@isi.ac.id	Arts (Dance, Karawitan, Batik, Etnomusicology, Paintings, Pedalangan)	1 (one) Year
27	University of Gadjah Mada (UGM) Yogyakarta	Bulaksumur, Caturtunggal, Depok, Sleman, Yogyakarta 55281 Indonesia	Telp : (+62-274) 542294 Faks : (+62-274) 562854 Web : www.ugm.ac.id / oia.ugm.ac.id Email : admission@ugm.ac.id / inculs@ugm.ac.id	Bahasa Indonesia	1 (one) Year
28	State University of Yogyakarta (UNY)	Jl. Colombo No.1, Karangmalang, Yogyakarta, 55281	Telp : (+62-274) 586168 ext.318 Faks : (+62-274) 565500 Web : www.uny.ac.id Email : international.office@uny.ac.id	Bahasa Indonesia	1 (one) Year
29	University of Sanata Dharma (USD) Yogyakarta	Mrican Tromol Pos 29 Yogyakarta, 55002	Telp : (+62-274) 513301, 515352 Faks : (+62-274) 562383 Web : www.usd.ac.id Email : io@usd.ac.id	Bahasa Indonesia	1 (one) Year
30	Ahmad Dahlan University (UAD)	Jl. Kapas 9 Semaki, Yogyakarta	Telp : (+62-274) 563515 Ext. 1193 Faks : (+62-274) 564604 Web : www.oia.uad.ac.id Email : oia@uad.ac.id	Bahasa Indonesia	1 (one) Year

31	University of Atmajaya Yogyakarta (UNIKA ATMAJAYA) Yogyakarta	Jl. Babarsari No. 44 Yogyakarta 55281	Telp : (+62-274) 487711 Faks : (+62-274) 487748 Web : www.uajy.ac.id Email : kkp@uajy	Bahasa Indonesia	1 (one) Year
32	Teacher Training Center and Development of Art and Culture (P4TK) Yogyakarta	Jl. Kaliurang Km. 12,5, Klidon, Sukoharjo, Ngaglik, Sleman, Yogyakarta - 55581	Telp : (+62-274) 895803 or (+62-274) 895804 or (+62-274) 895805 Faks : (+62-274) 895804 or (+62-274) 895805 Web : www.p4tksb-jogja.com Email : pusat@pppgkes.com	Arts (Dance, Batik Arts, Pottery, Leather Arts)	1 (one) Year
33	Indonesian Art Institute (ISI) Surakarta	Jl. Kl Hajar Dewantara No.19, Ketingan, Jebres Surakarta	Telp : (+62-271) 647658 Ext. 1051 Faks : (+62-271) 646175 Web : internasional@isl.ac.id Email : kui_jisika@yahoo.co.id / internasional@isl-ska.ac.id	Arts (Dance, Karawitan, Batik Art, Handicraft, Pedalangan, Etnomusicology)	1 (one) Year
34	University of Sebelas Maret (UNS) Surakarta	Jl. Ir. Sutami no.36 A, Ketingan Surakarta 57126	Telp : (+62-271) 646994 Faks : (+62-271) 636268 Web : www.uns.ac.id Email : io.sebelasmaret@gmail.com / info@io.uns.ac.id	Bahasa Indonesia	1 (one) Year
35	Muhammadiyah University of Surakarta (UMS)	Jl. A. Yani Tromol Pos 1, Pabelan, Kartasura, Surakarta 57162	Telp : (+62-271) 717417 Faks : (+62-271) 715448 Web : www.ums.ac.id Email : ums@ums.ac.id/int.office@ums.ac.id	Bahasa Indonesia	1 (one) Year
36	State University of Surabaya (UNESA)	Jl. Ketintang, Wonokromo, Surabaya, Jawa Timur	Telp : (+62-31) 8281072 Faks : (+62-31) 8281072 Web : www.unesa.ac.id Email : oia.unesa@gmail.com	Bahasa Indonesia	1 (one) Year
37	Airlangga University (UNAIR) Surabaya	Kampus C Mulyorejo, Surabaya, Jawa Timur	Telp : (+62-31) 5914042 Faks : (+62-31) 5955582 Web : www.unair.ac.id Email : mobility@lop.unair.ac.id	Bahasa Indonesia	1 (one) Year
38	Muhammadiyah University of Surabaya (UNMUH Surabaya)	Jl. Sutorejo 59, Surabaya	Telp : (+62-31) 3811966 Faks : (+62-31) 3813096 Web : http://www.um-surabaya.ac.id Email : kui.umsurabaya@gmail.com / rektorat@um-surabaya.ac.id	Bahasa Indonesia	1 (one) Year

39	Petra Christian University Surabaya	Jl. Siwalankerto 121-131, Surabaya, Jawa Timur 60236	Telp : (+62-31) 2983188 Faks : (+62-31) 8492583 Web : bakp@petra.ac.id Email : bakp.petra.ac.id	Bahasa Indonesia	1 (one) Year
40	University of Surabaya (UBAYA)	Jl. Raya Kailirungkut, Surabaya 60293	Telp : (+62-31) 2981300 Faks : (+62-31) 2981301 Web : www.ubaya.ac.id Email : international@unit.ubaya.ac.id / international.ubaya@gmail.com	Bahasa Indonesia	1 (one) Year
41	Sepuluh November Institute of Technology (ITS) Surabaya	Kampus ITS Sukolilo, Surabaya, 60111	Telp : (+62-31) 5923411 Faks : (+62-31) 5923411 Web : International.its.ac.id Email : int_off@its.ac.id	Business Management	1 (one) Year
42	State University of Malang (UM)	Jl. Semarang 5, Malang, Jawa Timur	Telp : (+62-341) 551312 Faks : (+62-341) 551312 Web : www.um.ac.id Email : rektor@um.ac.id	Bahasa Indonesia	1 (one) Year
43	Teacher and Educational Institute of Budi Utomo Malang (IKIP Budi Utomo Malang)	Jl. Simpang Arjuna No. 14B, Malang	Telp : (+62-341) 323214 Faks : (+62-341) 335070 Web : www.ikipbudiutomo.ac.id Email : humas.ikipbudiutomo@yahoo.com	Bahasa Indonesia	1 (one) Year
44	Malang Muhammadiyah University (UMM)	Jl. Raya Tlogomas No.246, Malang, Jawa Timur, 65114	Telp : (+62-341) 464316 ext. 280 Faks : (+62-341) 460435 Web : www.umm.ac.id / iro.umm.ac.id Email : bipa.umm.ac.id / darmasiswaumm@yahoo.co.id	Bahasa Indonesia	1 (one) Year
45	Vocational Education Development Center (P4TK) Technology Malang	Jl. Teluk Mandar, Tromol Pos 5, Arjosari - Malang 65102	Telp : (+62-341) 491239, ext: 153/150 Faks : (+62-341) 491342 Web : http://www.vedcmalang.com Email : vedcmalang@vedcmalang.or.id	Bahasa Indonesia	1 (one) Year
46	Malang State Polytechnic (POLINEMA)	Jl. Soekarno Hatta No. 9 Malang	Telp : (+62-341) 404424, 404425 Faks : (+62-341) 404423 Web : http://www.polinema.ac.id Email : cs@polinema.ac.id	Bahasa Indonesia	1 (one) Year

47	Economic College (STIE) of Malangkecewara Malang	Jl. Terusan Candi Kalasan Malang, 65142	Telp : (+62-341) 491813 Faks : (+62-341) 496519 Web : www.stie-mce.ac.id Email : info@stie-mce.ac.id	Bahasa Indonesia	1 (one) Year
48	Indonesian Art Institute (ISI) Denpasar	Jl. Nusa Indah, Denpasar, Kota Denpasar, Bali 80235	Telp : (+62-361) 227316, 233100 Faks : (+62-361) 236100 Web : www.isi-dps.ac.id Email : ktn_isidenpasar@yahoo.co.id	Arts (Dance, Karawitan, Fine Arts and Handicraft)	1 (one) Year
49	University of Udayana (UNUD) Bali	Jl. Kampus Bukit Jimbaran, Bali	Telp : (+62-361) 704845 Faks : (+62-361) 701907 Web : www.unud.ac.id Email : info@unud.ac.id	Bahasa Indonesia	1 (one) Year
50	Ganesha Education University (UNDIKSHA) Singaraja, Bali	Jl. Udayana No. 11, Singaraja, Bali	Telp : (+62-361) 22570 Faks : (+62-361) 25735 Web : undiksha.ac.id Email : humas@undiksha.ac.id	Bahasa Indonesia	1 (one) Year
51	Politechnic of Bali (POLIBALI)	Kampus Bukit Jimbaran, Kuta Selatan-Badung, Bali	Telp : (+62-361) 701981 Faks : (+62-361) 701128 Web : www.pnb.ac.id Email : poltek@pnb.ac.id	Indonesian Tourism	1 (one) Year
52	Teacher and Educational Institute of Saraswati (IKIP Saraswati) Tabanan, Bali	Jl. Pahlawan No.2, Tabanan, Bali	Telp : (+62-361) 814909 Faks : (+62-361) 814909 Web : ikipsaraswatitabanan.com Email : ikipsaraswati@yahoo.co.id	Bahasa Indonesia	1 (one) Year
53	Mulawarman University (UNMUL) Kalimantan Timur	Rektorat Kampus Gunung Kelua, Jl. Kuaro, Samarinda, Kalimantan Timur 75119	Telp : (+62-541) 741118 Faks : (+62-541) 732870,747479 Web : www.unmul.ac.id Email : kerjasama_unmul@yahoo.co.id / kerjasama@unmul.ac.id	Bahasa Indonesia	1 (one) Year
54	Makassar Muhammadiyah University (UNISMUH) Makassar	Jl. Sultan Alauddin No. 259, Makassar, Sulawesi Selatan 90221	Telp : (+62-411) 866972 Faks : (+62-411) 860132 Web : www.unismuh.ac.id / www.oia.unismuh.ac.id Email : oia@unismuh.ac.id	Bahasa Indonesia	1 (one) Year



**BUREAU OF PLANNING AND INTERNATIONAL COOPERATION  
MINISTRY OF EDUCATION AND CULTURE  
REPUBLIC OF INDONESIA  
2016**

## **I. RIGHTS AND OBLIGATIONS**

### **Rights**

1. Students will get monthly stipend every month for Rp. 2.000.000 (two million rupiah) as details: Living cost (Rp. 1.200.000); Book allowance (Rp. 200.000); Local transport (Rp. 200.000), Medical/Health care (Rp. 200.000); Pocket money (Rp. 200.000).
2. Students will be provided with accommodation and transportation during the Orientation Program if time arrival in time with the schedule from the Ministry of Education and Culture.
3. Students will get settlement allowance when attending the Orientation Program.
4. Students legal permit arrangement with the help of the Host University will be supported by Ministry of Education and Culture.
5. Students may seek assistance from Host University in finding a house/room to rent which is included in monthly stipend.

### **Obligations**

1. Student must sign a statement letter provided by the Indonesian Embassy/Consulate General.
2. Student are requested to inform the Bureau of Planning and International Cooperation, Ministry of Education and Culture regarding date and time of arrivals to Indonesia for pick up arrangement.
3. Student must arrive in Indonesia a day before the Orientation Program.
4. Student will responsible for the accommodation arrangement and immigration expenses if time arrival is not in time with the schedule arranged by Ministry of Education and Culture.
5. Student must follow the study until the end of the program.
6. Student must write final report to the Host University and Ministry of Education and Culture after finishing the study in Indonesia.
7. Student must have International Insurance, in this case Ministry of Education and Culture provides medical/health care for Rp. 200.000,-/month/student (two hundred rupiah), which is included in the monthly stipend.
8. Student should participate in Indonesian cultural event/activity hosted by Indonesian Embassy/Consulate General in home country.

## **II. ACADEMIC REGULATIONS**

### **1. CLASSROOM RULES**

- a. Students must dress courteously and with decency during their study in classroom and on campus (sleeveless tops, shorts and sandals are prohibited)
- b. Cell phones are to be turned off during study in the classroom.
- c. The allowable maximum lateness is 15 minutes.

### **2. CLASSROOM ATTENDANCE**

- a. The minimum class attendance is 75% of the total class sessions per month. Any students who fail to meet the attendance requirement in a certain month are not entitled to the monthly allowance for the subsequent month.
- b. Only students with a minimum class attendance of 75% of the total class sessions for a semester are eligible to sit for the Final/Achievement test.
- c. Permission for not attending a class session are given to the DRI participants only for the following conditions:
  - illness (a doctor's written statement must be presented)
  - Parents/Family visit (allowable maximum class absence is 1 week)
  - Immigration matters
  - On duties assigned by the Host University
  - Other acceptable excuses.

### **3. ACADEMIC ACTIVITIES**

- a. Altering the selected field of study or host university is not permitted
- b. Scholarship Program is granted to each participant only for 1 (one) time and therefore no extension of study at the same or different university is applicable.

- c. Participants arriving 1 week after the program has commenced in their host university are not entitled to their monthly allowance for the month of their arrival.
- d. Travelling out of Indonesia during academic period of study is not permitted, except for emergency, such as: unexpected death or severe illness of parents and completion of study/graduation ceremony in the origin country
- e. Travelling out of Indonesia is only permitted for 1 (one) time during the academic holidays (allowable maximum leave is 2 weeks)
- f. DRI participants must submit a written final report to the Host University and Ministry of Education and Culture upon their completion of study in Indonesia.

#### 4. ISSUANCE OF CERTIFICATES OR STATEMENTS OF STUDY COMPLETION

Only participants who meet the academic requirements and sit for the achievement test of their study are awarded a certificate of study or a statement of study completion by the Host University.

#### 5. SANCTIONS

DRI participants are subject to imposition of sanctions under the following conditions:

- a. Any participants who fail to meet the minimum attendance requirement of 75% of the total class sessions in the previous month are not entitled to the monthly allowance for the subsequent month
- b. Any participants who fail to meet the minimum attendance requirement of 75% of the total class sessions in 1 semester are not eligible to sit for an achievement test and/or receive a certificate.
- c. Any participants who commit a violation against the other academic regulations (exclusive of classroom attendance) for the first time will be given a spoken reprimand by the authority of the Host University. Upon the second violation, the participants will be given a Letter of Reprimand 1 (SP1). Upon the third violation, the participants will be given a Letter of Reprimand 2 (SP2). Upon issuance of Letter of



Reprimand 2 (SP2), the scholarship is terminated and the participants are not eligible to sit for the achievement test of the study.

- d. Host Universities with the approval from BPKLN may revoke the sponsorship letter and residential/stay permit for any participants upon any violation of regulations or upon the completion of term of study. The participants whose sponsorship letter and residential permit are revoked must return to their origin country at their own expense.

### **III. NON- ACADEMIC REGULATIONS**

#### **1. LEGAL**

- a. Must comply with the prevailing laws and regulations of the Republic of Indonesia
- b. Must comply with the the existing regulations of the Host University
- c. Must not work/earn a living while studying in Indonesia.
- d. Must not engage in political and criminal activities
- e. Must not get involved with drug trafficking ( either as a drug abuser or trafficker)

#### **2. SOCIAL**

- a. Must not bring along any family members even if it is at their own expense during the study
- b. Must not perform immoral acts
- c. Must not in a state of pregnancy
- d. Must be able to adapt and interact with the surrounding people and culture
- e. Must not perform any activities related to certain indoctrination

#### **3. SANCTIONS**

- a. Any participants who commit a violation against the prevailing laws and regulation of the Republic of Indonesia are subject to imposition

of sanctions in accordance with the prevailing laws and regulations of the Republic of Indonesia.

- b. Any participants who commit a violation against the existing regulations of the Host University are subject to imposition of sanctions in accordance with the prevailing regulations of the Host University and/or Letter of Reprimand issued by the authority. Host University with the approval from BPKLN may repatriate any participants for their commission of a violation.
- c. Any participants who commit a violation against any social norms and values will be given a Letter of Reprimand. The second violation results in the student being deported.

#### **IV. ADMINISTRATIVE AND FINANCIAL REGULATIONS**

1. The scholarship granted to the participants conforms with the length of study program (12 months).
2. Any participants who intend to terminate their term of study before the program in the university ends are only entitled to the allowance for the month they are to leave for their origin country.
3. DRI participants receive their monthly allowance in the first week of each month providing that the participants meet the minimum attendance requirement of 75 % of the total class sessions in the previous month.
4. DRI participants will receive their monthly allowance providing that they remain in Indonesia during their academic period of study and academic holidays.
5. DRI participants must submit their original passport and other immigration documents upon their arrival in Indonesia to the Host University for safekeeping. The participants will be provided with a copy of the documents and a statement of document safekeeping by the Host University.

**Statement of Confirmation**

*I, the undersigned:*

**Name** : \_\_\_\_\_  
**Citizenship** : \_\_\_\_\_  
**Address** : \_\_\_\_\_  
**Phone/Email** : \_\_\_\_\_

**Confirm to participate in Darmasiswa Scholarship Program of the Republic of Indonesia, academic year 2016/2017, in:**

**University** : \_\_\_\_\_  
**Subject** : \_\_\_\_\_  
**Program** : \_\_\_\_\_

Date, \_\_\_\_\_

Student,

\_\_\_\_\_  
(Name.....)

**Approved by,  
Education Attaché/ Official in Charge**

**Coordinator,  
Darmasiswa Scholarship Program**

\_\_\_\_\_  
(Name.....)

**Irwan Luswandi**



**MINISTRY OF EDUCATION AND CULTURE**  
**THE GOVERNMENT OF THE REPUBLIC OF INDONESIA**  
 Jalan Jenderal Sudirman – Senayan, Jakarta  
 Phone/Fax: (+6221) 5724707, 5711144 ext. 2610  
 Website: darmasiswa.kemdikbud.go.id  
 Email: darmasiswa\_kln@yahoo.com

**DARMAISWA SCHOLARSHIP PROGRAM**  
**APPLICATION FORM**

**A. PERSONAL INFORMATION**

Family Name: \_\_\_\_\_

Name: Mr/Mrs/Ms \_\_\_\_\_

Citizenship: \_\_\_\_\_

Religion: \_\_\_\_\_

Place and date of birth: \_\_\_\_\_

Passport Number: \_\_\_\_\_ Validity of \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  (Home)/Cell-phone: \_\_\_\_\_

(Office): \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Marital status:  Single  Married (approved by copy of marriage certificate)

**Do you have a husband/wife or any dependants?**  
 (Please give details of name, relationship and date of birth)

No	Name	Relationship

**Where do you prefer for stay?**  
 (if you choose homestay, please fill out the homestay application form)

Homestay  Boarding House  Dormitory

affix photo here

4 X 6 cm

**DARMA SISWA SCHOLARSHIP APPLICATION FORM**

**Person to be notified in your country and in Indonesia in case of emergency:**

In your country	In Indonesia
Name: _____	Name: _____
Address: _____	Address: _____
Home/Cell Phone: _____	Home/Cell Phone: _____
Relationship: _____	Relationship: _____

**B. ACADEMIC BACKGROUND\*\***

University/Institute Attended after High School	Years Attended		Degree Obtained/Expected (Incl. Field of Study)	GPA
	From	To		
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**Academic Referees**

Please provide the names and address of at least 2 persons you've asked to forward confidential references to the scholarship office. One of these referees must be either your proposed Chief Supervisor or a member of academic staff at the institution at where you obtained the entry qualification.

Those references (Ideally on letterhead paper) must be attached.

Title and Name of Referee 1: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Title and Name of Referee 2: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Language: State proficiency Fair-Good-Advance**

No	Language	Skills		
		Speaking	Understanding	Writing
1	Bahasa Indonesia			
2	English			
3	Other:			

DARMA SISWA SCHOLARSHIP SELECTION PROGRAM

**C. PROPOSED PROGRAM AND FIELD OF STUDY\*\***

(Check one program and subject of study)

1. Put a checklist (√) in the box below with the following description:
  - a. If you choose the first option and you don't pass the selection, it is not acceptable to follow the Darmasiswa Scholarship Program.
  - b. If you choose the second option, it means that you would be ready to be placed at any universities in accordance with Ministry of Education and Culture.
  - c. If you choose both options, the first option is not pass, and then you would be ready placed at any universities in accordance with Ministry of Education and Culture.

**First Choice (Your own choice)**

Place of Study : \_\_\_\_\_

Subject of Study : \_\_\_\_\_

**Second Choice (Ready to be placed to any other university)**

2. Outline your proposed field of study and indicate the practical use to be made of this study. If you are acquainted with the possibilities of study offered in Indonesia, list of institutes or projects you propose to study or specific course you wish to attend and elaborate your future breakthrough after completion of the program.

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(attach additional pages)

DARMAISWA SCHOLARSHIP PROGRAM

**D. PROFESSIONAL BACKGROUND\*\***

List your work experience since university graduation. Start with the most current one.

Dates (To-from) (indicate month)	Position	Name of Institution	Responsibility
-------------------------------------	----------	---------------------	----------------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**E. SOCIAL AND COMMUNITY INVOLVEMENT\*\***

List professional, societal, fraternities or other organizations in which you now hold membership or in which you have been active in the past. (Indicate if you have held an elective office):

Year	Position/Organization	Responsibility
------	-----------------------	----------------

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

If you have ever traveled or lived outside Indonesia, please specify dates, countries and purpose\*\*

Dates	Country	Purpose
-------	---------	---------

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**F. HOW DO YOU LEARN ABOUT DARMASISWA SCHOLARSHIP PROGRAM**

Newspaper ads  Friend  Website  Other: \_\_\_\_\_

If you are currently applying for other scholarship programs, please specify program and status of your application

Name of Program	Type of Program Applied	Time Period
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_____	_____	_____
_____	_____	_____

## DARMAISWA SCHOLARSHIP APPLICATION FORM

**DECLARATION**

- I hereby certify that the information I have provided on this application form and in any attached materials is accurate and true to the best of my knowledge and belief, and I agree to notify Ministry of Education and Culture (MoEC) of any change in the above information or of any further information that might affect my eligibility for consideration as a prospective recipient of the Darmasiswa Scholarship award.
- I understand that by completing this application form there is no assurance that I will be awarded the scholarship.
- I will not change either subject or place of study prior or upon arrival in Indonesia.
- I will not involve myself in any political activities or doing criminals during my study in Indonesia.
- I will not undertake any work for profit or earn living during my study in Indonesia.
- I will not involve in any drug traffic: active user or drug-seller.
- I will not do and perform immoral acts.
- I will not perform activities of a certain ideologies or indoctrination.
- I will not travel out of Indonesia during the academic period.
- I will not bring the family during the study period even though at my own expense.
- I fully responsible for my own luggage/goods if its lost prior or upon arrival in Indonesia. Have them in my hands custody.
- I will refrain myself from being pregnant.
- I have to abide by the regulation of the government of Indonesia and as well as the Host University.
- I intend to return to my country at the end of the period of study.
- I accept to be sent back to my country if I violate the said regulations and the stay permit regulation in Indonesia.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Note:**

\*\*Please attach additional pages if necessary.

**THIS FORM IS TO BE FILLED OUT COMPLETELY AND ACCURATELY.  
WE REGRET INCOMPLETE APPLICATION WILL NOT BE CONSIDERED.**



## OFFER OF DARMASISWA SCHOLARSHIP PROGRAM



**INTRODUCTION**  
**DARMASISWA INDONESIAN SCHOLARSHIP PROGRAM**  
**ACADEMIC YEAR 2016/2017**

DARMASISWA is a one year non-degree scholarship program offered by the Indonesian government to all foreign students from countries which have diplomatic relationship with Indonesia to study Bahasa Indonesia, arts, music, crafts and particular subject in 54 selected Indonesian Higher Education Institutions (HE) in different cities in Indonesia. This program organized by the Ministry of Education and Culture (MoEC) in Cooperation with Ministry of Foreign Affairs (MoFA).

The main purpose of the Darmasiswa program is to increase and foster interest in Bahasa Indonesia and Indonesian culture among citizens from other countries. It has also been designed to enhance mutual understanding and provide stronger cultural ties among different countries.

### I. SCHEDULE OF PROGRAM

1.	Registration and Selection in Indonesian Embassies/Consulates	28 December 2015 – 22 February 2016
2.	Submission Deadline from Indonesian Embassy	29 February 2016
3.	Announcement	30 May 2016
4.	Confirmation	30 May – 17 June 2016
5.	Orientation	End of August 2016
6.	Commencement	September 2016 - August 2017

*Note: Ministry of Education and Culture (MoEC), Ministry of Foreign Affairs (MoFA), Higher Education (HE)*

### II. VISA ARRANGEMENT

The Darmasiswa student is required to have a **Social Visit Visa (VKSB)** for 60 days issued by the Indonesian Embassy in the student's country of origin. Upon arrival in Indonesia, the Darmasiswa student's passport has to be submitted to the Bureau of Planning and International Cooperation, Ministry of Education and Culture, for necessary arrangements in obtaining recommendations of the State Secretariat and the Directorate General of Immigration, Ministry of Law and Human Rights.

The students are **prohibited** to apply for **Tourist Visa** or **On-Arrival Visa** for study purpose.

## PROSPEK STUDI DAN KEMUNDURAN KEJANGGARAN

**III. COVERAGE OF SCHOLARSHIP**

Monthly allowance will be received by student is Rp 2.000.000,00 (two million rupiah).

- a. Living Cost : Rp. 1.200.000
- b. Book Allowances : Rp. 200.000
- c. Local Transport : Rp. 200.000
- d. Medical/Health Care : Rp. 200.000
- e. Pocket Money : Rp. 200.000

The student is advised to bring enough money in US dollar for unexpected additional expenses in Indonesia.

**IV. QUALIFICATIONS OF STUDENTS**

Each student has to fulfill these requirements as the follows:

- a. Student
- b. Completed secondary education or its equivalent
- c. Not older than 30 years of age (Born after 1 January 1986)
- d. Unmarried
- e. Able to communicate in English and additional Bahasa Indonesia is required
- f. In good health as proven by Medical Certificate
- g. Have basic knowledge of the field you're applying for.

**V. PROCEDURES**

The applicant should register through the following procedures:

Prospective students are required to register at the Embassy / Consulate General in the country of origin of students, and for students who are not in the student's home country is not allowed to be registered through the Indonesian Embassy/Consulate General in the participating countries (non-citizenship).

**VI. APPLICATION REQUIREMENTS**

Student must submit a complete application package that includes all the following items:

- a. Completed admission application form
- b. Two references from Higher Education Institution on official letterhead and signature in English
- c. Copy of academic transcript and certificates (in English)
- d. Copy passport valid at least 18 months from time of arrival in Indonesia.
- e. Curriculum vitae/resume
- f. Passport size color photograph (5 pieces)
- g. Language certificate (TOEFL/TOEIC/IELTS)

## PROFFEE OF DARMASISWA SCHOLARSHIP PROGRAM

All documents must be submitted to Indonesian Embassy/Consulate General in residence to be selected; afterward Indonesian Embassy/Consulate General will send the selected documents to:

**Darmasiswa Scholarship Sekretariat  
Bureau of Planning and International Cooperation  
Sekretariat General  
Ministry of Education and Culture  
C Building, 6<sup>th</sup> Floor  
Jalan Jenderal Sudirman, Senayan, Jakarta  
Telp./Fax. (+62-21) 5724707  
Website: <http://darmasiswa.kemdikbud.go.id>  
email: [darmasiswa\\_kln@yahoo.com](mailto:darmasiswa_kln@yahoo.com)**

**VII. ACCOMODATION**

The Ministry of Education and Cultural doesn't provide the accommodation for students.

**VIII. ARRIVAL IN INDONESIA**

The Ministry of Education and Culture does not provide the return International airfare to Indonesia. We only provide the transportation from Jakarta to place of study; however the transportation from place of study to Jakarta after completion of study will be carried out by students.

**IX. HEALTH INSURANCE**

The Ministry of Education and Culture (MoEC) will not provide health insurance; therefore the students must have the all risks International insurance.

**Bureau of Planning and International Cooperation,  
Ministry of Education and Culture**